**Finding the Census and Withdrawal Dates in Self Service**

Follow these steps to access Self Service:

Start at the GTCC website: [www.gtcc.edu](http://www.gtcc.edu)

1. Click on the Menu (hamburger)

A person using a machine

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1. Choose “Self Service”

A green screen with white text

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1. Log in/authenticate if prompted to do so.
2. Choose “Faculty”

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1. Select your course:

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1. Select “Deadline Dates”

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1. The Census date is the “Last Day to Drop without a Grade” The withdrawal date is the “Last Day to Drop with a Grade”.

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**Withdrawal Date**

**Census Date**